

Job Title: Systems Administrator

Department: Information Technology

Position Summary:

The County is seeking a Systems Administrator to support and maintain critical IT infrastructure across multiple departments, including public safety and judicial systems. This position works closely with the IT Director and serves as the primary technical escalation point and on-call responder.

Key Responsibilities:

- Administer and maintain servers, network systems, and backups
- Troubleshoot and resolve advanced technical issues across departments
- Serve as primary escalation for help desk requests
- Monitor system performance, security, and availability
- Support CJIS-related systems and security requirements
- Participate in planning and implementation of IT projects
- Provide after-hours and on-call support as required

Minimum Qualifications:

- 3–5 years of IT experience in systems or network administration
- Strong knowledge of Windows Server, Active Directory, and networking
- Experience with backups, virtualization, and security best practices
- Ability to work independently and manage multiple priorities

Preferred Qualifications:

- Experience in government or public safety IT environments
- Familiarity with CJIS or similar compliance frameworks
- Relevant certifications (CompTIA, Microsoft, Cisco)

Work Environment:

This position supports multiple county facilities and requires occasional after-hours work and on-call.

Why Join Us:

- Stable government position with strong benefits
- Opportunity to modernize and improve county systems
- High-impact role supporting essential public services

How to Apply:

Submit application through the County Website or pick up an application in person in the County Judge's Office.